

**ACT OF ENGAGEMENT
CALL FOR TENDERS
FOR THE PROVISION OF EVENT MANAGEMENT SERVICES IN ROMANIA
(ROMACT)**

COUNCIL OF EUROPE



CONSEIL DE L'EUROPE

**APPENDIX 2– MEETING PACKAGES
(as described under section B of the Tender File)
Please complete all cells framed in red**

MEETING ROOM PACKAGES – (PRICES IN EUROS)				
BUCHAREST				
Meeting room packages	Price exluding VAT ▼ <i>(Per Half Day)</i>	Price Including VAT ▼ <i>(Per Half Day)</i>	Price excluding VAT ▼ <i>(Per Whole Day)</i>	Price Including VAT ▼ <i>(Per Whole Day)</i>
Meeting room up to 30 persons				
Meeting room up to 60 persons				
Event supervisor (per person)				
Conference technician (per person)				
Desktop Computer Rental (per item)				
Printer Rental (per item)				
Projector / Beamer (per item)				
Lap-top (per item)				
Microphone / Amplifier (per item)				
Other technical / logistical services (provide examples – not compulsory):				
Handling fee for meeting packages (Bucharest):				
Technical equipment related to Hybrid meetings/events (online connection, live broadcast)				

MEETING ROOM PACKAGES – (PRICES IN EUROS)				
OTHER PLACES				
Meeting room packages	Price exluding VAT ▼ <i>(Per Half Day)</i>	Price Including VAT ▼ <i>(Per Half Day)</i>	Price excluding VAT ▼ <i>(Per Whole Day)</i>	Price Including VAT ▼ <i>(Per Whole Day)</i>
Meeting room up to 30 persons				
Meeting room up to 60 persons				
Event supervisor (per person)				
Conference technician (per person)				
Desktop Computer Rental (per item)				
Printer Rental (per item)				
Projector / Beamer (per item)				
Lap-top (per item)				
Microphone / Amplifier (per item)				
Other technical / logistical services (provide examples – not compulsory):				
Handling fee for meeting packages (other places):				
Technical equipment related to Hybrid meetings/events (online connection, live broadcast)				

Contract No. ►	CEAD No. ►
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Contract No. ▶